

MHS (via Shirley Parsons) Safety Coordinator – Job Description

Shirley Parsons, are global leaders in Health, Safety, Environmental, and Quality (HSEQ) recruitment, consulting, and project services. We are working exclusively with MHS to hire their safety talent nationwide.

Founded in 1999, MHS is a full-service provider of innovative material handling systems that solve the challenges of distribution and fulfillment operations. We build, engineer and maintain systems for some of the biggest companies in the world, including UPS, FedEx, Walmart, Amazon and others. MHS is already one of the 10 largest material handling system suppliers worldwide, and we only expect to continue growing. We're looking for top talent to be part of the journey.

Material Handling Systems, Equipment is currently seeking to hire a **Safety Coordinator** to help us minimize the risk of job-related accidents through a variety of health, safety and environmental programs that will ensure a safe and healthy work environment for employees. This position will provide safety oversight for all environmental, health and safety issues at multiple Material Handling Systems, Equipment (MHSE) facilities. The successful candidate shall have a strong desire to be a part of a high growth company with an entrepreneurial spirit and a fast-paced, result-oriented culture.

Job Responsibilities:

- Ensure that federal, state, and local laws, regulations, rules and codes are observed.
- Assist in OSHA recordkeeping and reporting requirements, as necessary.
- Detailed knowledge of incident investigation processes and requirements.
- Assist supervision in investigations of safety & health incidents and near misses; identify root cause and follow up on corrective actions.
- Daily presence on the production floor(s) to identify and evaluate hazardous conditions and practices in the workplace, conduct on-site inspections to audit physical conditions and unsafe work practices. Conduct risk and ergonomics assessments on work practices at all production facilities.
- Knowledge and understanding of safety & environmental processes, procedures, and systems
- Collect data, maintain records, and manage filing systems for Environmental Health and Safety as required
- Conduct and document weekly, monthly bi-annual and annual inspections on multiple safety processes and safety related equipment.
- Strong working knowledge of hazard assessments, emergency response planning and the ability to develop & deliver effective training
- Working knowledge of hazmat, HAZCOM, reporting, and documentation
- Assist in and conduct new hire orientation and safety trainings for all new and existing employees.
- Assist in development, implementation and maintaining Company safety policies.
- Coordinate with the Safety Supervisor on development and implementation of hazmat procedures and policies.
- Excellent organizational and follow-up skills; competent in problem solving, team building, and planning.
- Displays a sense of urgency when completing assignments and other responsibilities.
- Work in an honest and ethical manner, maintaining confidentiality on all business-related matters.

Qualifications:

- Bachelors Degree in Environmental, Health & Safety or related subject.
- Ideally an internship across manufacturing or construction industry
- Possess a high level of technical expertise, ability to apply skills to continuous process improvement while maintaining maximum levels of safety.
- Demonstrated leadership skills and abilities
- Excellent verbal and written communication skills
- Strong organizational skills, including ability to multi-task and prioritize workload.

If interested in this opportunity, please reach out to tom.nicholls@shirleyparsons.com with your resume and contact details.